

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

December 21, 2021 – 7:00 PM – Manville High School Auditorium

A meeting of the Board of Education will be held this day in the Manville High School Auditorium. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Jeanne Lombardino – 7:00PM

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 9, 2021, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Branden Agans, Jennifer Esposito, Kristen Gall, Kelly Harabin, Timothy Kenyon, Sharon Liszczak, and Jeanne Lombardino

Also Present: Dr. Jamil Maroun, Superintendent; Daniel Hemberger, Assistant Superintendent; Allison Bogart, School Business Administrator/Board Secretary

Absent: Sharon Lukac & Josephine Pschar

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: November 16, 2021.

Mrs. Lombardino made motion to approve the Minutes. The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report – 1 HIB, not founded, 1 In School Suspension & 7 Out of School Suspensions
- NJDOE School Self Assessments for determining Grades under the Anti Bullying Bill of Rights Act
 - Dr. Maroun presented the annual HIB Self-Assessment Report where each school is graded on meeting the guidelines for HIB training programs, reporting and investigation. The schools grades were as follows:
 - Weston – 75/78
 - Roosevelt – 75/78
 - ABIS – 73/78
 - Manville High School – 75/78
- Dr. Maroun also reported on the following:
 - 2022-2025 School Calendar
 - The Calendar Committee had great response to both the parent and staff surveys and were able to put together calendar’s that reflected a good balance of everyone’s needs. Thank you Ms. Mathewson and the Calendar Committee!

- Referendum – January 25, 2022
 - We are excited about the upcoming Referendum. Dr. Maroun has done several presentations to the public with great response. He will continue to be out there presenting to the public in the New Year. On the agenda this evening we have for approval the question as it will appear on the ballot.
- COVID 19 Update
 - Dr. Maroun reported our current status and that at this point in time we plan on returning to in person instruction coming back from Winter Break. It is our goal to remain open and providing in person instruction as to minimize the impact of the staff, students and parents. We will however be monitoring the situation and if we are required to, we are prepared to go virtual, but that is not our hope or goal.
- District Enrollment
 - Mr. Hemberger gave the BOE an update on the district enrollment
- Recognition of Students, Staff and Board of Education Members
 - Roosevelt Leadership Council
 - ABIS Student Council
 - MHS Student Council
 - Students of the Month for Each Building
 - Board of Education Retirements
 - Branden Agans
 - Sharon Lisczak

RESOLUTION PRESENTED TO

Branden Agans

BY THE MANVILLE BOARD OF EDUCATION

WHEREAS, BRANDEN AGANS faithfully and with honor, integrity and great distinction, served on the Manville Board of Education for 7 years; and

WHEREAS, BRANDEN AGANS has retired from the Manville Board of Education effective December 31st, 2021; and

WHEREAS, BRANDEN AGANS has been an invaluable contributor and counselor to this Board of Education, volunteering his time and energy in support of the students of Manville; and

WHEREAS, BRANDEN AGANS has fostered many innovative and effective programs during his tenure as Chairperson of the Policy Committee and Member of the Curriculum & Instruction Committee thereby enhancing the educational and social experiences for our children as well as providing worthwhile professional development to our staff; and

WHEREAS, BRANDEN AGANS concern for fairness, proper resolution of issues and passion for the rights of students has earned him the respect and admiration of his board colleagues and the Manville School District staff; and

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to ***BRANDEN AGANS*** for his many years of distinguished service to the Borough of Manville, the Manville School District and its children, and does hereby commend ***MR. AGANS*** for his lifetime of accomplishments and his dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to ***BRANDEN AGANS*** for a happy, healthy, and active retirement from the Board; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to him by the Manville Board of Education.

Presented on this 21st day of December, 2021 by:

Jeanne Lombardino, Board President

Kelly Harabin, Board Vice President

Jennifer Esposito

Kristen Gall

Timothy Kenyon

Sharon Liszczak

Sharon Lukac

Josephine Pschar

RESOLUTION PRESENTED TO

SHARON LISZCZAK

BY THE MANVILLE BOARD OF EDUCATION

***WHEREAS, SHARON LISZCZAK** faithfully and with honor, integrity and great distinction, served on the Manville Board of Education for **9** years; and*

***WHEREAS, SHARON LISZCZAK** has retired from the Manville Board of Education effective December 31st, 2021; and*

***WHEREAS, SHARON LISZCZAK** has been an invaluable contributor and counselor to this Board of Education, volunteering her time and energy in support of the students of Manville; and*

***WHEREAS, SHARON LISZCZAK** has fostered many innovative and effective programs during her tenure as Chairperson of Curriculum & Instruction Committee and Chairperson and Member of the Policy Committee thereby enhancing the educational and social experiences for our children as well as providing worthwhile professional development to our staff; and*

***WHEREAS, SHARON LISZCZAK** concern for fairness, proper resolution of issues and passion for the rights of students has earned her the respect and admiration of her board colleagues and the Manville School District staff; and*

***NOW THEREFORE BE IT RESOLVED**, that the Manville Board of Education does hereby express its appreciation to **SHARON LISZCZAK** for her many years of distinguished service to the Borough of Manville, the Manville School District and its children, and does hereby commend **MRS. LISZCZAK** for her lifetime of accomplishments and her dedication to public education; and*

***BE IT FURTHER RESOLVED** that the Manville Board of Education does hereby extend its best wishes to **SHARON LISZCZAK** for a happy, healthy, and active retirement from the Board; and*

***BE IT FURTHER RESOLVED** that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to her by the Manville Board of Education.*

Presented on this 21st day of December, 2021 by:

Jeanne Lombardino, Board President

Kelly Harabin, Board Vice President

Branden Agans

Jennifer Esposito

Kristen Gall

Timothy Kenyon

Sharon Lukac
Josephine Pschar

Mr. Agans & Mrs. Liszczak both thanked the Board and District for the recognition and shared their appreciation for being part of the group for many years. They wished everyone well and look forward to hearing about all the wonderful things that will continue to happen for Manville School District.

- VIII. PUBLIC COMMENT** – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:44pm Mrs. Lombardino moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mr. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public on agenda items only.

No comments from the public were made.

At 7:44pm Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

7:45pm - Mrs. Lombardino called for a 5 minute Recess.

7:50pm – Returned to meeting

IX. COMMITTEE REPORTS:

A. Policy Committee: *Branden Agans, Chairperson*

Mr. Agan's reported that there was no Policy Committee Meeting for the month of December as there were no new/revised policies to review. The next Policy Committee Meeting will meet again in February.

B. Curriculum and Instruction Committee (Student Activities): *Sharon Liszczak, Chairperson*

Mrs. Liszczak reported that they had a meeting on December 7th where they discussed all of the items that Dr. Maroun & Mr. Hemberger presented this evening.

Mrs. Liszczak moved Item B1 through B6 as follows:

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

| Employee | Event(s) | Location | Date(s) | Estimated Cost | Budget Source |
|----------------|----------------|------------------------|-----------------------------------|---------------------|----------------------------|
| Christa Mawn | NGSS Workshops | RVCC Branchburg, NJ | February 2, 2022 March 2, 2022 | Registration: \$250 | 11-000-223-320-000-000-000 |
| Lauren Kurzius | NGSS Workshops | RVCC Branchburg, NJ | December 8, 2021 March 2, 2022 | Registration: \$250 | 11-000-223-320-000-000-000 |

| | | | | | |
|---|--------------------------------------|------------------------------------|--|--|--|
| Andrew Haines | DroneBlocks | Virtual Session | January 2022 | Registration: \$495 | 11-000-223-320-000-000-000 |
| Dr. Jamil Maroun Daniel Hemberger Kristopher Corso Laura D'Amato | NJASA TECHSPO 2022 Conference | Harrah's Atlantic City, NJ | January 26, 2022 – January 28, 2022 | Registration: \$490 <i>Each Participant</i> Hotel: \$97 per night <i>(State Waiver Granted)</i> <i>Each Participant</i> M&I: \$147.50 Total <i>Each Participant</i> Parking/Tolls: \$30 approx. <i>Each Participant</i> Mileage: \$84 (Round Trip) <i>Each Participant</i> | 11-000-251-890-000-001-000 |
| Christa Mawn | NJASA TECHSPO 2022 Conference | Harrah's Atlantic City, NJ | January 27, 2022 – January 28, 2022 | Registration: \$490 Hotel: \$97 per night <i>(State Waiver Granted)</i> M&I: \$88.50 Parking/Tolls: \$30 approx. Mileage: \$84 (Round Trip) | 11-000-251-890-000-001-000 |
| Dr. Jamil Maroun Daniel Hemberger Laura D'Amato | 2022 School Law Conference | NJ Law Center New Brunswick, NJ | February 9, 2022 | Registration: \$175 each Mileage: \$9.60 each | 11-000-251-890-000-002-000 11-000-230-580-000-000-000 |
| Tatianna McBride | 2022 NJPSA/NJASCD Conference | Borgata Hotel Atlantic City, NJ | March 24, 2022 – March 25, 2022 | Registration: \$320 Hotel: N/A <i>(Members No Charge)</i> M&I: \$88.50 Parking/Tolls: \$30 approx. Mileage: \$81.20 (RT) | 11-000-251-890-000-001-000 |
| Daniel Hemberger | NJPSA AA Officer Certification | Online Program | Training Hours: 18 | Registration: \$500 | 11-000-251-890-000-001-000 |

B-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

| Date(s) | Destination/Travel Mode | Grade Level | Subject Matter |
|--------------|--|--------------------------------|---|
| ABIS | | | |
| May 25, 2022 | Hopatcong State Park Landing, NJ Transportation: Bus | Grade 6 Total Students: 113 | Students will accurately explain what a watershed is, how large bodies of water affect weather and identify predator-prey relationships in a NJ biome |

B-3 RESOLVED, the Board of Education approves the following positions for the 2021-2022 School Year, with staff as indicated:

| Position | Program | Compensation | Effective Dates | Source |
|----------------------|---|---|--------------------------|----------------------------|
| One (1) Staff Member | After School Choral Instructor ABIS | Not to exceed thirty-five (35) hours @ \$37.50 per hour | 2021-2022 School Year | 11-130-100-101-065-007-000 |

| | | | | |
|----------------------------------|--|---|--------------------------|--|
| One (1) Staff Member | Drama Club Supervision MHS | Up to five (5) hours per week for a total of ten (10) weeks @ \$25 per hour | 2021-2022 School Year | 11-140-100-101-050-006-000 |
| Two (2) Staff Members | Math Intervention Club Grade 1 Weston | Up to forty (40) hours @ \$37.50 per hour | 2021-2022 School Year | 11-120-100-101-090-005-000 |
| Two (2) Staff Members | Math Intervention Club Grade 2 Weston | Up to forty (40) hours @ \$37.50 per hour | 2021-2022 School Year | 11-120-100-101-090-005-000 |
| One (1) Teacher | APEX Tutor/ Substitute Tutor | One (1) hour per week for a total of thirty-two (32) weeks @ \$37.50 per hour | 2021-2022 School Year | 11-140-100-101-050-007-000 |
| Four (4) Staff Members | Standardized Test Coordinators | Stipend per Contract | 2021-2022 School Year | 11-401-100-100-050-000-000 11-401-100-100-065-000-000 11-401-100-100-080-000-000 |
| Two (2) School Nurses | Nurse for on-site COVID-19 vaccination clinic | Per Diem Rate Not to exceed Four (4) Hours each | 11/18/21 12/9/21 | 11-000-213-100-050-002-000 |
| Three (3) Staff Members | COVID 19 Contact Tracers | \$2,000 each | 2021-2022 School Year | ESSER2/3 |
| One (1) Administrative Assistant | Department Leader Administrative Assistants 12 month | \$2,000 | 2021-2022 School Year | TBD |

B-4 RESOLVED, the Manville Board of Education approves the Five-Year Preschool Program Operational Plan outlining the projected enrollment and capacity of the preschool program.

B-5 RESOLVED, the Board of Education approves the 2022 – 2023; 2023 – 2024 and 2024 - 2025 Manville School District Academic Calendars as per attached Addendum I.

B-6 RESOLVED, the Board of Education approves the NJDOE Annual School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act (ABR) for the 2020-2021 school year.

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Esposito, Mrs. Gall, Mrs. Harabin, Mr. Kenyon, Mrs. Liszczak, and Mrs. Lombardino

NAYES: None

ABSENT: Mrs. Lukac & Mrs. Pschar

C. Negotiations Committee: Kelly Harabin, Chairperson

Mrs. Harabin reported that we are waiting to hear back from the MAA and hope to be wrapping up the process very soon.

D. Personnel

Mrs. Lombardino moved Items D1 through D7 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

| Name | Position | Action | Effective Dates |
|----------------------|---------------------------------------|--|--|
| Michael Voorhees | District Security Officer | Resignation | January 11, 2022 |
| Susan Raimundo | Accounts Payable District | Retirement | February 14, 2022 |
| Joseph Meiman | Math Teacher MHS | Retirement | June 30, 2022 |
| Bradstreet Rand | STEM Teacher ABIS | Unpaid Leave of Absence in accordance with FMLA | January 2, 2022 – April 3, 2022 |
| Eugene Specian | Maintenance Buildings & Grounds | Extension of Paid Leave of Absence | November 10, 2021 – December 13, 2021 |
| Fanny Pinto | Cafeteria/Playground Assistant Weston | Unpaid Leave of Absence | December 3, 2021 – January 29, 2022 |
| Richard Mooney | Custodian Buildings & Grounds | Paid Leave of Absence followed by an Unpaid Leave of Absence in accordance with FMLA | August 16, 2021 – November 14, 2021* <i>*Revised Date</i> |
| Meghan Dattola | Grade 4 Teacher Roosevelt | Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA | On or about March 4, 2022 – June 30, 2022 |
| Christina Dutkevitch | Environmental Club Advisor MHS | Resignation | 2021-2022 School Year |

D-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

| Name | Position | Certificate | Compensation | Effective Dates |
|-------------------|---|---------------------------|---|---|
| Jennifer Morsella | Guidance Counselor <i>Maternity Leave Replacement for Christina Ruggini</i> MHS | Standard School Counselor | MA + 30, Step 11 \$70,640, <i>pro-rated</i> | <i>On or about</i> January 3, 2022 – June 30, 2021 |
| Lisa Fields | Cafeteria/Playground Assistant Roosevelt | N/A | Playground-Cafeteria Assistant, Step 1 - Part-Time \$21.93 Per Hour | December 22, 2021 – June 30, 2022 |

| | | | | |
|----------------|-----------------------------------|------------------------|----------------------------|--|
| Samantha Kosty | Guidance Supervisor District | Standard Supervisor | \$95,000, <i>pro-rated</i> | February 21, 2022* – June 30, 2022 <i>*or sooner pending release from position</i> |
| Damian Storey | Humanities Supervisor District | CE Principal | \$99,560, <i>pro-rated</i> | February 21, 2022* – June 30, 2022 <i>*or sooner pending release from position</i> |

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

| Name | Position | Compensation | Effective Dates |
|---|---|--|--------------------------|
| Alexa Lucchesse | After School Choral Instructor ABIS | Not to exceed thirty-five (35) hours @ \$37.50 per hour | 2021-2022 School Year |
| Elizabeth Boney-Roche | Drama Club Supervision MHS | Up to five (5) hours per week for a total of ten (10) weeks @\$25 per hour | 2021-2022 School Year |
| Thomas Fett | Detention Monitor ABIS | \$15 per hour* <i>As Needed</i> <i>*Revised from 11/16/21 BOE Agenda</i> | 2021-2022 School Year |
| Kristina DiNardo Courtney Madrigal | Math Intervention Club Grade 1 Weston | Up to forty (40) hours @ \$37.50 per hour | 2021-2022 School Year |
| Courtney Fottrell Lisa Molina | Math Intervention Club Grade 2 Weston | Up to forty (40) hours @ \$37.50 per hour | 2021-2022 School Year |
| Mary Kreiss-Papalski | APEX Tutor/ Substitute Tutor | One (1) hour per week for a total of thirty-two (32) weeks @ \$37.50 per hour | 2021-2022 School Year |
| Theresa Gonzalez Christine Bachorik Anjelica Viso Christina Sulewski | Standardized Test Coordinators | Stipend per Contract | 2021-2022 School Year |
| Kathleen Hughes | Nurse for on-site COVID- 19 vaccination clinic | Per Diem Rate Not to exceed Four (4) Hours each | 11/18/21 |
| Mary Jo Kindzierski | Nurse for on-site COVID- 19 vaccination clinic | Per Diem Rate Not to exceed Four (4) Hours each | 12/9/21 |
| Nicole Esposito (repl. Bradstreet Rand) | Stage Craft Advisor | Stipend Per Contract | 2021-2022 School Year |

D-4 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2021-2022 School Year with terms as stated:

| Name | Position | Compensation | Effective Dates |
|----------------|---|--|--------------------------------------|
| Cheryl Cojocar | Sixth Period Instruction Grade 5 Structured Study Hall ABIS | Stipend Per Contract: Full* <i>*pro-rated</i> | November 29, 2021 - June 30, 2022 |

| | | | |
|--|---|--|------------------------------------|
| Nicholas McFarland <i>Replacing Kelsey Pycior</i> | Sixth Period Instruction Special Education - MHS | Stipend per Contract: 5.5* <i>*pro-rated</i> | January 4, 2022 – June 30, 2022 |
| Julia T.M. Bowie | Sixth Period Instruction ESL - MHS | Stipend Per Contract: Full* <i>*pro-rated</i> | January 3, 2022 – June 30, 2022 |

D-5 RESOLVED, the Board of Education approves the following Category/Step change:

| Name | Position | Current Step | New Step | Effective Dates |
|------------------|----------------------------------|-----------------------|-----------------------|--------------------------------------|
| Richard Mooney | Custodian Buildings & Grounds | Category B, Step 3 | Category A, Step 4 | 2021 - 2022 School Year |
| Edyta Sobilo | Custodian Buildings & Grounds | Category B, Step 1 | Category A, Step 2 | November 8, 2021 – June 30, 2022 |
| Jolanta Grzywacz | Custodian Buildings & Grounds | Category B, Step 1 | Category A, Step 2 | November 10, 2021 – June 30, 2022 |

D-6 RESOLVED, the Board of Education approves the following staff members as Mentors for Provisional Certificated Staff for the 2021 – 2022 School Year:

| Mentor Name | Mentee/Position | Compensation | Effective Dates |
|------------------|---|---|--------------------------------------|
| Kristina DiNardo | Mentor for Taylor Stier Grade 1 Teacher Weston | Mentor Stipend to be paid by new teacher | November 17, 2021 – June 30, 2022 |

D-7 RESOLVED, the Board of Education approves the following substitutes for the 2021-2022 school year with compensation as stated, pending satisfactory completion of employment requirements:

| Name | Position | Compensation | Effective Dates |
|-------------------|--------------------------------|--|----------------------------|
| Dorothy Mooney | Substitute Teacher/Inst. Asst. | Long Term: \$190 Per Day Teacher: \$105 Per Day Inst. Asst: \$75 Per Day | 2021 – 2022 School Year |
| Paul Jurik | Substitute Teacher/Inst. Asst. | Long Term: \$190 Per Day Teacher: \$105 Per Day Inst. Asst: \$75 Per Day | 2021 – 2022 School Year |
| Christina Mouridy | Substitute Teacher/Inst. Asst. | Long Term: \$190 Per Day Teacher: \$105 Per Day Inst. Asst: \$75 Per Day | 2021 – 2022 School Year |

Mr. Agans asked a question regarding the security position and Dr. Maroun replied that we will be evaluating the needs of that department and determining how we will move forward in the 2022-23 School Year.

The motion was seconded by Mrs. Liszczak and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Esposito, Mrs. Gall, Mrs. Harabin, Mr. Kenyon, Mrs. Liszczak, and Mrs. Lombardino

NAYES: None

ABSENT: Mrs. Lukac & Mrs. Pschar

E. Finance and Facilities Committee: *Jeanne Lombardino, Chairperson*

Mrs. Lombardino reported that the committee met on December 14th and discussed the Referendum, the budget calendar and process, and also all of the items that are up for vote in this section this evening. The committee will meet again on February 8th.

Mrs. Lombardino moved Items E1 through E18 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of October 2021:

WHEREAS, these reports show the following balances on October 31, 2021:

| FUND | CASH BALANCE | APPROPRIATION BALANCE |
|-----------------------------------|-----------------------|------------------------------|
| (10) General Current Expense Fund | \$7,200,659.57 | |
| (11) Current Expense | | \$2,629,590.43 |
| (12) Capital Outlay | | \$0.00 |
| (13) Special Schools | | \$0.00 |
| (20) Special Revenue Fund | (103,054.66) | \$1,313,531.66 |
| (30) Capital Projects Fund | (914,619.37) | \$205,634.57 |
| (40) Debt Service Fund | \$2,225.03 | \$0.00 |
| TOTAL | \$6,185,210.57 | \$4,148,756.66 |

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

| Fund | Check Numbers | Amount |
|---------------------------|----------------------|-----------------------|
| General Fund #10 | | \$2,895,115.66 |
| Special Revenue Fund #20 | | \$221,936.94 |
| Capital Projects Fund #30 | | \$813,594.85 |
| Debt Service Fund #40 | | \$0.00 |
| TOTAL | | \$3,930,647.45 |

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending October 31, 2021.

| AMOUNT | TO | FROM | REASON |
|--------------|----------------------------|----------------------------|---|
| \$398,956.08 | 11-000-270-518-000-000-000 | 11-000-291-290-000-001-000 | To cover unanticipated increase for out of district transportation. |

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

| CHECK# | DATE | VENDOR | AMOUNT |
|--------|----------|--------------------|--------------------|
| 3115 | 11/9/21 | E. Lescano | \$38.80 |
| 3116 | 11/17/21 | Aramark | \$79,912.92 |
| 3117 | 12/1/21 | Service Plus | \$1,892.74 |
| 3118 | 12/1/21 | Edvocate Inc | \$1,212 |
| 3119 | 12/3/21 | Service Plus | \$782.71 |
| 3120 | 12/7/21 | Breakdown Products | \$267.00 |
| 3121 | 12/7/21 | Service Plus | \$344.20 |
| | | Total | \$84,450.37 |

E-5 FACILITY USE REQUESTS

| ORGANIZATION | PROGRAM | LOCATION | DATE | TIME | FEES |
|--|--|------------------------------------|--|------------------------|---|
| Eastern Wind Symphony | EWS Goes Back to Midwest 2021 | MHS Auditorium & Stage | December 11, 2021 Saturday | 5:00 p.m. – 10:00 p.m. | \$647.50 (Custodial Services & Sound & Lights) |
| MYAL | Football | MHS Ned Panfile Stadium | November 19, 2021 Friday | 6:00 p.m. – 8:00 p.m. | N/A |
| MYAL | Wrestling | MHS Gymnasium | January 22, 2022 February 5, 2022 Saturdays | 1:00 p.m. – 4:00 p.m. | N/A |
| MYAL | Wrestling | ABIS Gymnasium | January 8, 2022 Saturday | 3:00 p.m. – 6:00 p.m. | N/A |
| Civil Air Patrol (Carol Kronmaier) | Civil Air Patrol Physical Fitness Training | Roosevelt School Multipurpose Room | January 19, 2022 – June 15, 2022 Wednesdays | 6:00 p.m. – 8:00 p.m. | N/A |
| GRIT Basketball (Kerry Foderingham) | Basketball Training | MHS Gymnasium | December 4 & 18 2021 February 19 & 26 2022 Saturdays | 1:00 p.m. – 4:00 p.m. | TBD Overtime Custodial Hours |

RESOLVED, the Board of Education approves the following Facility Use Request:

E-6 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education acceptance and appreciation for the following donations:

| AMOUNT/ITEMS | ORGANIZATION | USE |
|----------------------------|--|------------------------------------|
| Coats - \$210 | Branchburg Smiles Dr. Deep Desai & Dr. Meghna Desai | Weston Elementary School Students |
| Fifty \$75 Credit Vouchers | Good Will | Families Impacted by Hurricane Ida |

E-7 APPROVAL CONSULTANT RFP PROCESS

RESOLVED, the Board of Education approves the agreement with Edvocate for consulting services for the RFP Process Management of the District's Food Service Program in the amount of \$8,819 to be paid through the Cafeteria Account.

E-8 APPROVAL OF TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the annual Parent Transportation Agreement for Student #24 from October 25, 2021 through the remainder of the 2021-22 School Year in the amount of \$4,138.50.

E-9 APPROVAL NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED

RESOLVED, the Board of Education approves the agreement with the New Jersey Commission for the Blind and Visually Impaired for the 2021-22 school year in the amount of \$2,200 for services for student #6.

E-10 APPROVAL OF BUDGET CALENDAR

RESOLVED, the Board of Education approves the 2022-23 SY Budget Calendar as shown in Addendum II.

E-11 APPROVAL IDEA GRANT AMENDMENT

RESOLVED, the Board of Education approves the FY22 IDEA GRANT to be amended with an increase due to carryover funds from the FY21 IDEA Grant as follows:

IDEA BASIC: \$4,323
IDEA PREK: \$9,493

E-12 APPROVAL ESEA GRANT AMENDMENT

RESOLVED, the Board of Education approves the FY22 ESEA GRANT to be amended with an increase due to carryover funds from the FY21 ESEA Grant as follows:

TITLE I: \$1
TITLE III: \$8,988
TITLE III IMM: \$6,507

E-13 APPROVAL CHANGE ORDERS FOR HIGH SCHOOL STADIUM PROJECT

RESOLVED, the Board of Education approves the following change order on the High School Stadium Project:

| Project Change Order # | Description of Change | Total Cost |
|------------------------|--|------------|
| 1 | Additional remediation and paving in area on home side of track where miller broke through asphalt | \$3,617 |
| 2 | Fence Upgrade to Vinyl Coating | \$1,680 |

E-14 APPROVAL OF PUBLIC WORKS COMMODITIES RESALE AGREEMENT

RESOLVED, the Board of Education authorizes execution of an agreement to accept public works commodities and services through cooperative and joint purchasing with Somerset County from November 2021 through October 2026.

WHEREAS, the County of Somerset is desirous of implementing a Commodity resale system in accordance with N.J.A.C. 5:34-15 for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials and will act as lead agency for Manville School District and public units desiring membership and

WHEREAS, the Manville School District wishes to enter into this Master Agreement for services as described above.

NOW, THEREFORE BE IT RESOLVED by the Board of Education that we do hereby authorize execution of the agreement by the Manville School District to accept public works commodities and services through cooperative and joint purchasing with Somerset County for the period of November 2021 through October 2026.

E-15 APPROVAL OF BOND PROPOSAL QUESTION

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF MANVILLE IN THE COUNTY OF SOMERSET, NEW JERSEY AUTHORIZING THE SUBMISSION OF A BOND PROPOSAL QUESTION TO THE SCHOOL DISTRICT VOTERS AT A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON JANUARY 25, 2022

BE IT RESOLVED BY The Board of Education of the Borough of Manville in the County of Somerset, New Jersey (the "Board") (not less than a majority of the full membership of the Board concurring) as follows:

1. The following bond proposal (the "Proposal"), shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, January 25, 2022 commencing at 6:00 a.m. for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

BOND PROPOSAL QUESTION

The Board of Education of the Borough of Manville in the County of Somerset, New Jersey is authorized (a) to undertake various improvements, alterations, renovations, repairs, and upgrades at Weston Elementary School, Alexander Batcho Intermediate School and Manville High School, including acquisition and installation of fixtures, furniture, equipment and any site work; and (b) to appropriate \$3,950,000, and to issue bonds in an amount not to exceed \$3,950,000.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$3,950,000 (consisting of \$3,750,000 for Weston Elementary School, \$75,000 Alexander Batcho Intermediate School and \$125,000 Manville High School). The project includes \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 54.6628% of the annual debt service due with respect to the final eligible costs of the projects financed with bonds.

Do you approve Bond Proposal Question?

2. The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the "Project"). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the proposal, if necessary, prior to the Election to conform to any applicable legal requirements.

3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement will be prepared as of the date of this resolution by the Chief Financial Officer of the Borough of Manville, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statement has been filed in the office of the Borough Clerk, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposal to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter from the New Jersey Department of Education and agrees not to appeal such determinations made therein; (ii) determines to construct the Project itself; (iii) agrees to locally fund any excess costs; and (iv) delegates the supervision of the Project to the Business Administrator/Board Secretary.

6. Design Resources Group Architects, the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architect for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election.

8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law.

9. This resolution shall take effect immediately.

E-16 APPROVAL OF LIGHTPATH SERVICE AGREEMENT

RESOLVED, the Board of Education approves the March 1, 2022 through June 30, 2025 agreement with LIGHTPATH for upgraded internet services in the amount of \$2,498 per month, to be supplemented by E-Rate funding of 60% annually.

E-17 APPROVAL OF TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the annual Parent Transportation Agreement for Student #23 for the 2021-22 School Year in the amount of \$5,082.21.

E-18 APPROVAL OF TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the annual Parent Transportation Agreement for Student #25 from November 23, 2021 through the remainder of the 2021-22 School Year in the amount of \$3,450.10.

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

| | |
|----------------|--|
| AYES: | Mr. Agans, Mrs. Esposito, Mrs. Gall, Mrs. Harabin, Mr. Kenyon, Mrs. Liszczak, and Mrs. Lombardino |
| NAYES: | None |
| ABSENT: | Mrs. Lukac & Mrs. Pschar |

F. Referendum: *Sharon Lukac, Chairperson*

Dr. Maroun reported in Mrs. Lukac's absence that the committee met on December 8th where they discussed the upcoming vote and also looking forward what the plans would be for the district past this vote and over the next several years. The Referendum Committee will meet in January.

X. OLD BUSINESS/NEW BUSINESS

There was no Old Business for this meeting.

New Business was as follows:

- Mrs. Esposito reported on the December Somerset Ed Commission Meeting. Items discussed were bussing, enrollment, bus to renovate into a mobile library in Ghana, and continuing to expand opportunities that they will be offering to students.
- Mrs. Esposito also reported that she very much enjoyed the Eastern Wind Symphony performance that was held at the High School and she wanted to thank us for allowing them to utilize the space. It was a great performance!
- Mr. Kenyon if we had heard anything about the Test In Place Model that he heard about on a news report. Dr. Maroun said there has been no official communication from the DOE regarding the matter. He reported on our correct testing procedures and said we are waiting to hear more about future opportunities.

XI. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public.

At 8:08pm Mrs. Lombardino moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public on agenda items only.

No comments from the public were made.

At 8:08pm Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote.

At 8:09pm Mrs. Lombardino motioned to enter Closed Session. Items discussed would be in reference to Item #3 listed below. No formal action will be taken. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

XII. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 8:17pm Mrs. Lombardino made a motion to end Closed Session. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

XIII. ADJOURNMENT

At 8:18pm Mrs. Lombardino made a motion to adjourn the meeting. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

Respectfully Submitted,



Allison Bogart
Board Secretary